

SAMPLE MATCH COMMITMENT LETTER

On Agency letter head.

Sub-applicant to Cal OES

Funding Match Commitment Letter

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Date

California Governor's Office of Emergency Services  
Julie Norris, Chief  
Pre-Disaster and Flood Mitigation Division  
3650 Schriever Avenue  
Mather, CA 95655

Dear Ms. Norris,

As part of the Hazard Mitigation Assistance process, a local funding match is required. This letter serves as \_\_\_\_\_ (Name of Sub-applicant/Sub-receipient), commitment to meet the matching fund requirements for the Pre-Disaster Mitigation Grant Program (or Flood Mitigation Assistance Program) \_\_\_\_\_ (List type of Sub-application, Planning or Project)

Name of funding source: \_\_\_\_\_.

Funding type:\_\_\_\_\_.

The local matching fund requirement is \$\_\_\_\_\_ and available date \_\_\_\_\_.

Please contact (*name and contact information*) if you have any questions.

Sincerely,

\_\_\_\_\_.

(Name)

(Title)